



Birchfield Independent Girls' School

POLICY ON CHARGING FOR SCHOOL ACTIVITIES

The purpose of this Policy is to set out activities clearly for which parents can be charged.

The school feels that activities arranged under the “Charging Policy”, whilst not statutory, do provide the children with a broadening of their education, which, as a school, we feel is very important.

Activities not run by the School or the Local Education Authority

If a non-school organisation arranges an activity to take place during school hours, and parents wish their children to join, such organisations may charge the parents.

Education Outside School Hours

Parents can only be charged for activities that happen outside school hours when these activities are not a necessary part of the National Curriculum.

Charges may be made for activities that happen outside school hours if parents agree to pay.

These activities are described as optional extras and the school will decide whether to make a charge as and when each activity is arranged.

Where a charge is made for each pupil to take part in an activity, that charge will not exceed the actual cost, however, may include an allowance for the costs of teachers who supervise the activity.

Charges are also made on some resources used in lunchtime or afterschool clubs. Small charges for the likes of mendhi used in mendhi clubs and textiles materials.

Residential Activities

No charge may be made either for the education or for the cost of travel for any residential activity:

- a) taking place mainly during school time
- b) which meets the requirements of the syllabus for a public examination
- c) which is to do with the National Curriculum

d) which concerns religious education

Charges can be made for the cost of board and lodging in these circumstances.
Charges will also be made for trips outside of school time.

Additional Support

Occasionally some pupils' may need additional 1:1 or outside support in order to continue to make good or better progress. Where the school will need to employ additional staff / resources in order to provide the support needed these costs will normally be passed on to parents and carers. It will always be the school's first choice to provide support using existing staff and resources, thereby not charging additional fees. The school will seek agreement from parents / carers for these additional fees prior to commencing the support.

External Exams

Charges will be made for the GCSE external exams as per the examinations board.

This document was produced December 2018 and is due to be reviewed December 2020.

Signed (Chair)..... Date.....

Print Name..... Date of next review.....

Head Teacher.....